

**Government of the People's Republic of Bangladesh**  
**National Housing Authority**  
Office of Executive Engineer  
Khulna Division  
Khalishpur, Khulna.

Memo no-

Date-

**Request for Expressions of Interest (EOI)**  
**for**  
**Consultancy Services for Preparation of Architectural and Structural Design of NHA Commercial Complex at Jessore Housing Estate, Jessore.**

1.	Ministry/Division	:	Ministry of Housing and Public Works
2.	Agency	:	National Housing Authority
3.	Procuring Entity Name	:	Executive Engineer, Khulna Division
4.	Procuring Entity Code	:	Not used at present
5.	Procuring Entity District	:	Khulna
6.	Expression of Interest for selection of	:	Consulting Firm (/Lump sum)
7.	EOI Ref No.	:	Memo: জাগৃক/সভউ/৮/২৬৫/২৬২
8.	Dated	:	25-05-2016
<b>KEY INFORMATION</b>			
9.	Procurement Sub-Method	:	Selection under a fixed budget (FBS)
<b>FUNDING INFORMATION</b>			
10.	Budget and Source of Funds	:	Own Funds (Self finance)
11.	Development Partners (if applicable)	:	N/A
<b>PARTICULAR INFORMATION</b>			
12.	Project Code (if applicable)	:	Not Applicable
13.	Project Name	:	Construction of NHA Commercial Complex at Jessore Housing Estate, Jessore.
14.	EOI Closing Date & Time	:	20-07-2016 at 2.00 PM
<b>INFORMATION FOR APPLICANT</b>			
15.	Brief Description of the Assignment	:	To increase the economic activities commercial facilities a 05 storied commercial complex project is being considered to construct at Jessore Housing Estate.  The overall objective of the services shall cover, but not limited to the following scope: a) Preparation of Layout Plan: Preliminary architectural conceptual drawing (floor plan, elevation, section, perspective view) for the proposed buildings (for client approval). b) After approval from the client, consultant will prepare detail architectural drawing (floor plan, elevation, section, perspective view etc.). Structural drawing should have the detail calculation including electrical, plumbing and sanitary drawings with proper safety consideration. c) Preparation of detail working drawings with fire fighting system including provision of modern facilities like security alarm system, internal electrification, external electrification i.e. all facilities required for modern shopping complex.
16.	Experience, Resources & Delivery Capacity Required	:	NHA invites eligible consulting firms to indicate their interest in providing these services. The consulting firms should be experienced and reputed in the similar field. Interested firms should submit the following:  a. Information in sufficient detail including brochures, description of experience in similar assignments, summaries of firm's technical and managerial capabilities, availability of appropriate skills among key staffs with short biographies, availability of resources etc.  b. The financial capability should be shown as Financial Turn Over supported by a registered Audit Firm for the last three years.  The EOI's would be reviewed on the basis of the following:

		<ul style="list-style-type: none"> <li>• Registration of firm</li> <li>• Availability of key professionals</li> <li>• Availability of resources</li> <li>• Turnover of the consulting firm</li> <li>• Experience of the firm(s) in similar task (volume &amp; Cost )</li> <li>• Experience of the firm(s) in other works (volume &amp; Cost )</li> <li>• Support services of the firm(s)</li> </ul>			
17.	Other Details	<p>The firm(s) may form Joint-Venture, Consortium or Association (JVCA) to enhance their qualifications, but should mention whether the Association is in the form of a “Joint-Venture” or “Sub-Consultancy”. In the case of joint-venture, all firms/entities shall be jointly and severally liable for the entire consultant’s obligations under the contract. But in case of sub-consultancy the lead firm shall sign the contract and shall be liable for the entire consultant’s obligations under the contract. It is preferable to limit the total number of firms including their associates to maximum of three.</p> <p>Special Instructions: The Proposals in two sets (1 original+ 1 duplicate) shall be submitted by 2.00 pm on or before 20/07/2016 in sealed envelop delivered to office of the Executive Engineer, Khulna division, Khalishpur, Khula. The name of position shall be clearly marked on the envelop.</p>			
18.	Association with foreign firm is	Not Encourage			
<b>PROCURING ENTITY DETAILS</b>					
19.	Name of Official Inviting EOI	Md. Mainul Hoque Motayed			
20.	Designation of Official Inviting EOI	Executive Engineer			
21.	Address of Official Inviting EOI	Office of Executive Engineer Khulna Division Khalishpur, Khulna.			
22.	Contact details of Official Inviting EOI	<table border="1"> <tr> <td>Tel. No. (041) 761522</td> <td>Fax No: (041) 761522</td> <td>Email: ee_khulna@nha.gov.bd</td> </tr> </table>	Tel. No. (041) 761522	Fax No: (041) 761522	Email: ee_khulna@nha.gov.bd
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23.	The Authority reserves the right to accept any or reject all Expressions of Interest (EOI) without assigning any reason whatsoever.				

(Md. Mainul Hoque Motayed)  
Executive Engineer  
National Housing Authority  
Khulna Division  
Date-

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Copy for kind information and necessary action to:

1. Chairman, National Housing Authority, Dhaka.
2. Member, Engineering & Co-ordination, National Housing Authority, Dhaka.
3. superintendent Engineer, Rajshahi circle, National Housing Authority sopura, Rajshahi.
4. programmer computer cell .National Housing Authority, Dhaka.
5. The Editor, The New Nation/The Daily Sangbad. She/he is requested to publish the notice in his daily one day in all editions in a minimum space at inner page dated on or within 3 days.

(Md. Mainul Hoque Motayed)  
Executive Engineer  
National Housing Authority  
Khulna Division

