

Government of the people's Republic of Bangladesh
National Housing Authority
Ministry of Housing and public Works, Dhaka.
www.nha.gov.bd

Memo no: NHA/DD(Admin & Training)/21/716/

Date:

Office Order

National Housing Authority, Government of the People's Republic of Bangladesh is pleased to allow Mr. Shaikh Shoel Rana, Assistant Engineer, Dhaka Circle, National Housing Authority, Segunbagicha, Dhaka to visit Japan from 22-06-2016 AD to 02-07-2016 AD or his actual date of departure for 10 (ten) days under the following terms and conditions:

1. He will stay in abroad in the limited time;
2. No government expenditure will be involved in this visit;
3. No salary will be given to him in foreign currency and
4. After return he will join in his own post.

(Md. Mushfiqul Islam)
Deputy Director (Admin & Training 2)
Phone- 02-9576518.

Memo no: NHA/DD(Admin & Training)/21/716/ 564

Date: 31-5-2016

1. Secretary, Ministry of Housing and public Works, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka.
3. His Excellency, The Ambassador of Japan, Japan Embassy, Plot #587, Dutabash Road, Baridhara, Dhaka-1212, Tel: 9840010, Fax: 9841591.
4. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
5. Member (Admin & Finance)/(Land & Asset Management.), National Housing Authority, Segunbagicha, Dhaka.
6. Deputy Director (finance & Accounts)/(Land & Asset Management-1/2), National Housing Authority, Segunbagicha, Dhaka.
7. Emigration officer, Hazrat Shajalal (Rm) International Airport, Dhaka.
8. Chief Security officer, Hazrat Shajalal (Rm) International Airport, Dhaka.
9. Mr. Shaikh Shoel Rana, Assistant Engineer, Dhaka Circle, National Housing Authority, Shegunbagicha, Dhaka.
10. Private Secretary to Chairman, National Housing Authority, Segunbagicha, Dhaka.
(for Kind Information to Chairman)
11. Office copy.


Deputy Director (Admin & Training).